**HANDOUT 1: MPLS Progress Flowchart for DPhil Students**

**1st 4th term 5th term 9th term 12th term**

**1st Term 3rd/4th Term 8th/9th Term 9th to 12th Term**

Prepare to Submit Thesis

Submit Appointment of Examiners (GSO.3) to MPLS Graduate Office

Admission/ Registration

Confirmation of DPhil Status (GSO.14)

Probationer Research Student

(PRS)

Transfer of Status from PRS to DPhil

(GSO.2)

Submit thesis to RDEO (GSO 3a & GSO26)

Fail

Pass

Confirm academic & personal details on student self service

Resubmit for DPhil/MSc(R)

Fail

Pass

Examination (Viva Voce)

Assessors recommend transfer to MSc by Research

Second attempt

Second attempt

Major Corrections Recommended

Referral

Pass/Pass subject to minor corrections

Continuing students

New students

Transfer to MSc by Research – refer to MSc by Research flowchart

Fail

Fail

Enrol with college

Enrol on-line – Must be completed once a year on the anniversary of the term in which they first started their current programme of study

Fail (only available on 2nd Examination)

Submit bound thesis to RDEO\*. Book graduation.

Removal from register

Removal from register

DPhil/MSc(R) awarded

Students who are not able to transfer by the end of their 4th term after admission, must apply to defer this using form, GSO.2b

Students who cannot apply for Confirmation of Status by the end of their 9th term after admission, must apply to defer this using form, GSO.14b

(Please note that only two attempts are permitted at transfer & confirmation of status) [\*RDEO: Research Degree Examination Office (Exam Schools)]